

ANIMAL CONTROL BOARD  
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday, December 10, 2009, 7:00 PM

Community Services Department Conference Room  
Reflections Plaza  
534 West Lake Mary Boulevard  
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: September 10, 2009.
- IV. Public Commentary
- V. Old Business.
  - A. Amend Rules of Procedure, Section 6. Order of Business.
- VI. New Business.
  - A. Review Proposed Seminole County Animal Services Ordinance.
    1. Sections 20.01 through 20.11.
  - B. Future Agenda Items.
- VII. Reports.
  - A. Transport Statistics.
  - B. Euthanasia Statistics.
  - C. Customer Contact Statistics.
  - D. Pet Data, Inc. Statistics.
- VIII. Confirmation of Next Meeting.
  - March 11, 2010
  - June 10, 2010
  - September 9, 2010

IX. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT MORGAN WOODWARD, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

## AGENDA BACK UP DOCUMENTS

# UNOFFICIAL

## SEMINOLE COUNTY ANIMAL CONTROL BOARD REGULAR MEETING MINUTES

September 10, 2009

7:00 PM

MEMBERS PRESENT: Marylin Wittmer  
Debra Garrambone  
Kathleen Prince  
Gayle Hair  
Dr. Joe Vaughan, Chairman  
Keith Weissman

MEMBERS ABSENT: Chris LaSage, Vice Chairman

OTHERS: T. E. Stone, Public Safety Director  
Morgan Woodward, Animal Services Manager  
Ann Colby, Assistant County Attorney  
Elaine RiCharde, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held September 10, 2009, at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Dr. Vaughan called the meeting to order at 7:00 PM.

II. Roll Call.

Roll Call was taken by the Clerk to the Board. A quorum was present.

III. Minutes: June 11, 2009.

Motion by Ms. Wittmer to approve the minutes. Second by Ms. Prince.  
Motion passed unanimously.

IV. Old Business.

A. Public Commentary.

Gail Nagan, 227 Everest Point, Casselberry, FL 32707, addressed the Board. She asked the Board to reschedule the December 9, 2009, meeting. She asked the Board to discuss the funding sources for the sterilization

rebate program and the SPCA Mobile Spay/Neuter Services Agreement. She spoke in support of the people who received the greatest compensation from the sterilization rebate program.

Debra Garrambone joined the meeting at 7:01 PM.

Keith Wiessman joined the meeting at 7:06 PM.

V. New Business.

A. Amend Rules of Procedure, Section 6. Order of Business.

Morgan Woodward, Animal Services Manager, advised Commissioner Dick Van Der Weide, the liaison commissioner to the Animal Control Board (ACB), requested the ACB consider an amendment to their Rules of Procedure to include public commentary.

Motion by Ms. Wittmer to amend the Rules of Procedure, Section 6 Order of Business, to designate public commentary at regular meetings as item "d" appearing after item "c" Minutes of the Previous Meetings (approval) and to limit public commentary to three (3) minutes per person.

Amended motion by Ms. Wittmer to amend the Rules of Procedure, Section 6 Order of Business, to designate public commentary at regular meetings as item "d" appearing after item "c" Minutes of the Previous Meetings (approval), to limit public commentary to three (3) minutes per person, to designate a maximum of twenty (20) minutes to hear public commentary, and to require speakers to complete and submit a speaker request form. Second by Ms. Prince. Motion passed unanimously.

Ann Colby, Assistant County Attorney, spoke to the Board regarding the Order of Business for dangerous dog hearings she is writing and "invoking the rule" relative to witnesses. There was a consensus to include "invoking the rule" in the Order of Business.

VI. Reports.

- A. Transport Statistics.
- B. Euthanasia Statistics.
- C. Customer Contact Statistics.
- D. Pet Data, Inc. Statistics.

The Board reviewed and discussed these reports.

VII. Confirmation of Next Meeting.

- December 10, 2009
- March 11, 2010
- June 10, 2010

VIII. Adjournment.

Motion by Ms. Wittmer to adjourn the meeting at 7:30 PM. Second by Ms. Prince. The motion passed unanimously.

Respectfully submitted,

Clerk to the Board

SEMINOLE COUNTY  
ANIMAL CONTROL BOARD

RULES OF PROCEDURE

1. **NAME**

The name of this Board shall be the "Seminole County Animal Control Board."

2. **JURISDICTION**

The Board has jurisdiction over those matters which are set forth in Chapter 20 of the Seminole County Code.

3. **OFFICERS AND THEIR DUTIES**

(a) The officers shall be a Chairman and a Vice Chairman.

(b) The Chairman shall preside at all meetings and hearings of the Board and shall have the duties normally conferred by parliamentary usage of such officers.

(c) The Chairman shall be one of the members of the Board. The Chairman shall have the privilege of discussing all matters before the Board and shall have the same voting rights as all Board members.

4. **ELECTION OF OFFICERS**

(a) Nomination of officers shall be made from the members at the annual organizational meeting in March of each year, and the election shall be held immediately thereafter.

(b) A candidate receiving a majority of the votes cast shall be declared elected and shall serve a term of one (1) year or until a successor shall take office.

(c) Vacancies in the office of Chairman or Vice Chairman shall be filled by an election at the next regular meeting.

5. **MEETINGS**

(a) Regular Meetings.

Regular meetings should be held at least every three (3) months. The Board may set meetings more frequently, if necessary. Regular meetings

shall be held at 7:00 PM, on the date set at the previous Animal Control Board meeting. Meetings will be held at a Seminole County public location to be determined by the Director of Public Safety.

(b) Special Meetings.

Special meetings may be called by the Director of Public Safety or the Animal Control Official or the Chairman or the Vice Chairman.

(c) Notice.

Notice of all regular scheduled meetings shall be provided to the Board of County Commission Office for inclusion on the County's schedule of meetings and events. Special meetings will be provided to the Board of County Commission Office for information.

(d) Attendance.

(1) Members shall notify the Clerk to the Board if they cannot attend a meeting. The Clerk will notify the Chairman to obtain approval for the member(s) not attending the meeting.

(2) If a member misses two (2) out of three (3) successive meetings without cause and without prior approval of the Chairman, the Board shall declare the member's office vacant, and shall notify the Board of County Commissioners of such action. The vacancy on the Board shall be filled by appointment by the Board of County Commissioners.

(e) Quorum.

A quorum of the Board shall consist of four (4) or more members. It takes a majority of the Board, or four (4) votes, to make recommendations to the Director of Public Safety regarding animal care and regulations consistent with the Florida Statutes and Chapter 20, Seminole County Code. All other matters to be voted on by the Board take a simple majority of the present quorum.

(f) Voting.

Voting shall be by voice vote and shall be recorded by an individual "yes" or "no."

(g) Abstention.

Each member shall cast a "yes" or "no" vote on each question before the Board, except that if any member has a conflict of interest in a matter, he may vote or may abstain from participating as a member of the Board in a

matter. In either event, he must file a Memorandum of Voting Conflict with the Secretary of the Board, as prescribed by the Florida "Code of Ethics for Public Officers and Employees" (Chapter 112, Part III, Florida Statutes).

(h) Procedure.

Parliamentary procedure in Board meetings shall be governed by the Rules of Procedure contained herein.

6. **ORDER OF BUSINESS**

(a) Call to Order

(b) Roll Call

(c) Minutes of Previous Meetings (approval)

(d) Public Commentary

- Limited to 3 Minutes Per Speaker
- Maximum of 20 Minutes Allotted for Public Commentary
- Speaker Request Form Required

~~(d)~~ (e) Old Business

~~(e)~~ (f) New Business

(f) (g) Reports

~~(g)~~ (h) Confirmation of Next Meeting Date

~~(h)~~ (i) Adjournment

The order of business may be suspended by a vote of the majority of those members present.

7. **INITIATION OF ACTIONS BEFORE THE BOARD**

(a) All actions before the Board shall be initiated by an Animal Services Officer filing Statement of Violation and Request for a Hearing with the Clerk to the Board.

(b) The Clerk to the Board shall assign a complaint number. When the complaint is ready for Board action, the Clerk shall set the case for a hearing to be held at a subsequent meeting of the Board.

- (c) After a case is set for hearing, the Clerk shall notify the alleged violator in a manner consistent with law.
- (d) The Clerk to the Board shall read the Statement of Violation and Request for Hearing.
- (e) The Board may question any witness presented by the County or the respondent.
- (f) The alleged violator shall be entitled to present evidence and testimony to the Board during the hearing, call witnesses in his/her own behalf, testify in his/her own behalf, and cross-examine any witnesses called by the County or the Board during the Hearing.
- (g) Upon completion of all of the evidence, the Chairman shall close the hearing.
- (h) The Board shall immediately deliberate in open, public session.
- (i) The Board shall orally issue an Order which is approved by a majority of the Board (at least four (4) members of the Board must vote). The Order shall contain findings of fact and conclusions of law and state the affirmative relief granted by the Board. Said Order shall be reduced to writing within ten (10) working days after the hearing, signed by the Chairman, or Vice Chairman in his absence, and be sent to the respondent by certified mail, return receipt requested.

8. **ENFORCEMENT**

- (a) The Board shall hold hearings, as necessary, to insure the effectiveness of any Order issued by the Board.

9. **MISCELLANEOUS**

- (a) The Rules of Procedure may be amended, in a manner consistent with County Code, during a regular meeting by the affirmative vote of at least four (4) members of the Board, providing notice of the proposed change is given to the Board at a preceding regular meeting.
- (b) The provision of these Rules of Procedure shall be discussed and/or adopted or readopted by the Board annually at its regular organizational meeting.
- (c) All meetings, regular or special, and all hearings shall be open to the public in accordance with the provisions of the Florida "Sunshine Law" (Chapter 286, Florida Statutes).

(d) All records of the Board shall be open to public inspection and copying in accordance with the provisions of Florida Statutes (Chapter 28).

(e) All Orders issued by the Animal Control Board shall be mailed to the respondent(s) by certified mail, return receipt requested.

THESE RULES OF PROCEDURE ARE ADOPTED THIS 12th DAY OF MARCH, 2009.

**ANIMAL CONTROL BOARD  
SEMINOLE COUNTY, FLORIDA**

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Clerk to the Board

## **Chapter 20: ANIMAL SERVICES**

### **Sec 20.01 Title.**

Chapter 20 shall be known and referred to as the "Seminole County Animal Services Ordinance"

### **Sec. 20.02 Authority and purpose.**

Chapter 20 is enacted pursuant to F.S. § 828.27, to regulate the possession, ownership, care, and custody of domestic animals in the interest of the health, safety and welfare of the citizens and animals of the county.

### **Sec.20.03 Definitions.**

As used in this Chapter, the following terms shall mean as indicated below:

*Abandon:* To forsake an animal entirely or to neglect or refuse to provide or perform the legal obligations for care and support of an animal by its owner or caretaker. Such abandonment shall constitute the relinquishment of all rights and claims by the owner or caretaker to such animal. An animal will not be considered abandoned if the owner or caretaker arranges for a person to feed, water, and monitor the animal's condition on a scheduled or regular basis. Intervals between monitoring, watering, and feeding shall not exceed twenty-four (24) hours.

*Affidavit:* A voluntary sworn declaration, in writing, made before competent authority.

*Animal:* Any member of the kingdom Animalia. For the purpose of this ordinance, animal shall mean a dog, cat or ferret.

*Animal Control Authority:* The person appointed, designated, or employed by a County or municipality to enforce local ordinances pertaining to the regulation of animals. The Animal Control Authority for Seminole County shall be the Animal Services Manager or designee.

*Animal Services Manager:* The Animal Control Authority for Seminole County.

*Animal Services Officer:* Any person employed, contracted with or appointed by the county who is authorized to investigate, on public or private property, civil infractions relating to the Seminole County Animal Services Ordinance and to issue warnings and citations as provided in this article. An Animal Services Officer is not authorized to bear arms or make arrests.

*Animal shelter:* The premises designated for the purpose of impounding, quarantining and caring for animals pursuant to this Chapter.

*At Large:* Any domestic animal which is off its owner or caretaker's property and is not under direct control by the owner or caretaker.

*Bite:* Any skin penetration inflicted by the teeth or fangs of a rabies susceptible animal; a scratch inflicted by the nail or claw of a cat shall be considered a bite when dealing with the quarantine process.

*Boarding Kennel:* A commercial establishment which provides accommodations for feeding and general care for dogs and cats on a short or long term basis for a fee, as shall be established by duly adopted resolution of the Board of County Commissioners,.

*Caretaker:* A person who cares for, looks after, and is responsible for the property and animals in the absence of their owner.

*Cat:* The domestic cat, *Felis Cattus*.

*Citation:* A written notice issued to a person by an Animal Services Officer, who has probable cause to believe that the person has committed a civil infraction in violation of this article. The county court will hear the charge if disputed.

*Commercial Kennel:* Any premises, operation, or business used for commercial boarding. Any premises, operation, or business used for breeding and/or rearing of greater than 2 litters of dogs and/or cats per year. Any premises, operation, or business used for buying and/or selling greater than 20 dogs and/or cats per year. Exemptions shall include animal hospitals unconnected with boarding and licensed grooming facilities unconnected with boarding.

*Cruelty:* Any act of neglect, torture, or torment that causes unjustifiable pain or suffering of an animal, as defined in F.S. § 828.12 & F.S. § 828.13

*County:* The unincorporated areas of the county, and those incorporated areas which shall become governed by this Chapter in accordance with Seminole County Code Section 20.04.

*Dangerous Dog:* A dog defined as dangerous in F.S. § 767.11 and F.S. § 767.12, and has been declared dangerous by the Animal Services Manager or the declaration has been upheld by the Animal Services Board. A dog which has been declared dangerous by another Animal Control Authority is also considered to be a dangerous dog in Seminole County.

*Direct Control:* Immediate, continuous physical control of an animal at all times, such as by means of a leash, lead, cord, or chain of sufficient strength to restrain said animal and designed for that purpose.

*Dog:* The domestic dog; *Canis Lupus Familiaris*

*Domestic Animal:* An animal of a species which has been bred and raised to live in or about the habitation of humans and is dependent upon them for food, shelter and/or survival. For the purpose of this ordinance, domestic animal refers to dogs, cats and ferrets.

*Estrus Cycle:* a regularly recurrent state of sexual excitability during which the female of most mammals will accept the male and is capable of conceiving.

*Fixed-Point Restraining Device:* A chain, cord, leash, cable, or similar device used to confine an animal to an owner or caretaker's property and designed to be used for such purposes. The device shall be a minimum length of four (4) times the length of the animal's body measured from the tip of the nose to the base of the tail or a minimum of four (4) feet, whichever is greater in length. The device shall be no longer than what is necessary to keep such animal confined to the owner or caretaker's property.

*Ferret:* a domestic mammal of the type *Mustela putorius furo*.

*Food:* Uncontaminated, wholesome, palatable, nourishment in sufficient quantity and nutritive value to maintain the normal condition and weight of the animal. The diet shall be appropriate for the individual animal's species, age, and condition.

*Harbor:* To keep, feed or otherwise care for a dog, cat and/or ferret. If a citizen keeps or harbors a dog, cat and/or ferret for five or more days, that person shall be held accountable for any violations of this Chapter or Florida Statutes dealing with animals. Keeping a dog, cat and/or ferret for five or more days does not constitute proof of ownership for that animal. See also: Owner and/or Caretaker

*Hybrid:* Unless otherwise provided, any hybrid or cross between any combination of a wild animal and a domestic dog or cat, such as, but not limited to a coy-dog or wolf hybrid. Offspring from all subsequent generations of such crosses shall be considered to be a hybrid.

*Impound:* To seize and retain in legal possession.

*Livestock:* Cattle, sheep, swine, horses, mules, goats, poultry, ostriches, rheas, emus, and any other domestic animal, other than a dog, cat or ferret, that can or may be used in the preparation of animal products and is regulated by the United States Department of Agriculture.

*Microchip:* An injectable electronic animal identification device.

*Motor Vehicle:* Any self-propelled vehicle, including a motor vehicle combination, not operated on rails or guide-ways, excluding vehicles moved solely by human power, motorized wheelchairs and motorized bicycles as defined in F.S. § 316.003.

*Neglect:* Failure to provide food, water, shelter with appropriate shade and adequate ventilation, protection from the weather, or other care generally considered to be normal, usual and accepted for an animal's health and well being.

*Noncommercial Kennel:* Any premises used primarily as the domicile of an animal owner or caretaker, on which premises said owner or caretaker breeds, intentionally or unintentionally, dogs and/or cats and does not produce greater than 2 litters of dogs and/or cats per year, or does not buy and/or sell greater than 20 dogs and/or cats per year.

*Officer:* Any law enforcement officer defined in F.S. § 943.10, or any Animal Services Officer.

*Owner:* For the purpose of enforcing this chapter, owner shall mean any person, caretaker, firm, corporation, or organization possessing, harboring, keeping, or having control of a dog, cat and/or ferret or, if the animal is owned by a person under the age of eighteen (18), that person's parent or guardian. In the case of a corporation, the knowledge and acts of agents and employees of corporations in regards to a dog, cat and/or ferret being transported, owned, employed by or in the possession of a corporation, shall be held to be the knowledge and act of such corporation. Any legal entity possessing, harboring, keeping or having control of a dog, cat and/or ferret on or within their own real property or, if the animal is owned by a person under the age of eighteen (18), that person's parent or guardian. Any person or legal entity that provides food, water, shelter, or care for a dog, cat and/or ferret for thirty (30) calendar days shall be considered the owner of said dog, cat and/or ferret.

*Provoked:* To tease, molest, torment, abuse, assault, or to otherwise instigate behavior in a dog, cat and/or ferret which may lead to the animal attacking or biting a person or another animal.

*Rabies-Susceptible Animals:* All warm-blooded animals which are capable of contracting rabies. This includes, but is not limited to, dogs, cats, ferrets, horses, cows, foxes, raccoons, bats and skunks.

*Restraining Device:* A chain, cord, leash, cable, or similar device designed specifically for the purpose of maintaining direct control of an animal while off of the owner or caretaker's property. The device shall be a maximum length of six (6) feet.

*Severe Injury:* Any physical injury which results in broken bones, multiple bites or disfiguring lacerations requiring sutures or reconstructive surgery as defined by Florida Statute.

*Shelter:* Any structure which provides an animal with protection from the weather. It shall have a roof, floor, and three sides, and be of sufficient size to allow each animal to stand up, lie down, and turn around in a natural position without touching the sides, top or any other animal. It shall be placed out of direct sunlight and allow for adequate ventilation.

*Surrender:* To relinquish possession, or control of, to another as a result of demand or compulsion.

*Trap:* A humane, mechanical device for the purpose of impounding dogs, cats and/or ferrets which are at-large.

*Unprovoked:* An individual who has conducted themselves peacefully and lawfully, and has been bitten by, chased in a menacing fashion, or attacked by an animal on public or private property.

*Veterinarian:* Any person who is licensed to engage in the practice of veterinary medicine in the state under the authority of F.S. § 474.

*Water:* An essential, clear, colorless, nearly odorless and tasteless liquid, H<sub>2</sub>O. Animals shall have continual access to a supply of clean, fresh, potable water, provided in a sanitary manner suitable for the species, and in sufficient amounts to maintain good health. Such water shall be provided in a secure manner so the container cannot be overturned and shall be placed out of direct sunlight.

*Wildlife:* Any nonhuman primate, raccoon, skunk, opossum, fox, reptile, or any other animal so classified by the Florida Fish and Wildlife Conservation Commission.

(Ord. No. 72-10, § 3, 12-19-72; Ord. No. 74-8, § 4, 10-29-74; Ord. No. 76-13, § 3, 6-15-76; SCC, § 4-1, 9-27-77; Ord. No. 84-19, § 1, 3-13-84; Ord. No. 93-12, § 1, 7-13-93)

# **ARTICLE I. In General**

## **Sec. 20.04. Scope.**

- a) This Chapter shall be applied and enforced within all unincorporated areas and within all incorporated areas in which the governing bodies repeal all municipal ordinances or portions thereof inconsistent with this Chapter and execute an interlocal agreement with the Board of County Commissioners for the administration of this Chapter.

(Ord. No. 72-10, § 2, 12-19-72; Ord. No. 74-8, § 2, 10-29-74; Ord. No. 76-5, § 2, 2-17-76; Ord. No. 76-13, § 2, 6-15-76; SCC, § 4-2, 9-27-77)

## **Sec. 20.05. Animal Services Board established.**

- a) There is hereby established a Seminole County Animal Services Board.

(Ord. No. 74-8, § 12, 10-29-74, SCC, § 4-3, 9-27-77)

## **Sec. 20.06. Composition, appointment and term of members of board.**

- a) The Animal Services Board shall consist of a licensed veterinarian, a representative of the Sheriff's Office and five county citizens at-large, with the Board of County Commissioners making all appointments except that each member of the Board of County Commissioners shall recommend one of the citizens at-large.
- b) All members of the Animal Services Board shall be appointed by and serve at the pleasure of the Board of County Commissioners. The chairman and vice-chairman of the board shall be elected annually by the Animal Services Board from among its members.

(Ord. No. 74-7, § 12, 10-29-74; SCC, § 4-4, 9-27-74; Ord. No. 84-19, § 2, 3-13-84; Ord. No. 2002-10, § 1, 3-25-02)

**Sec. 20.07. Function of board.**

The functions of the Animal Services Board shall be as follows:

- a) Hear and determine appeals by any person, firm or corporation aggrieved by the issuance of a dangerous dog designation made by the Animal Services Manager. Hold dangerous dog hearings in accordance with Seminole County Code Section 20.51. Address violations of the Certificate of Registration for a Dangerous Dog in accordance with Seminole County Code Section 20.54.
  
- b) Hear and determine appeals by any person, firm or corporation aggrieved by the issuance or denial of a license or permit by the Animal Services Manager. All decisions of the Animal Services Board on any such appeal shall be final, subject only to review by the Board of County Commissioners.
  
- c) Make recommendations to the Director of Public Safety regarding animal care and regulations consistent with Florida Statutes and Seminole County Code Chapter 20. Said recommendations shall first be approved by a majority of the Animal Services Board prior to submission to the Director of Public Safety.
  
- d) The Animal Services Board shall meet at least three times per year. Special meetings may be called by the Chairman, or Vice Chairman, or Director of Public Safety, or the Animal Services Manager upon 48 hours notice to all members and to the Animal Services Manager and Director of Public Safety.

(SCC, § 4-5, 9-27-77; Ord. No. 84-19, § 3, 3-13-84; Ord. No. 93-12, § 2, 7-13-93)

**Sec. 20.08. Quorum of board.**

- a) A majority of the members of the Animal Services Board shall constitute a quorum.

(SCC, § 4-6, 9-27-77)

**Sec. 20.09. Compensation of board members.**

- a) The members of the Animal Services Board shall receive no compensation for their services.

(SCC, § 4-7, 9-27-77)

#### **Sec. 20.10. Duty of Animal Services Manager**

- a) The Animal Services Manager shall be responsible for the enforcement of this Chapter other than the misdemeanor provisions hereof and the provision of the Florida Statutes relating to animal welfare.

(Ord. No. 74-8, § 27, 10-29-74; SCC, § 4-9, 9-27-77; Ord. No. 84-19, § 5, 3-13-84)

#### **Sec. 20.11. Animal Services Manager to recommend rules and regulations.**

- a) The Animal Services Manager may, in a manner consistent with law and with this Chapter, recommend rules and regulations which are incident to the proper administration, implementation and enforcement of the provisions of this Chapter.

(Ord. No. 74-8, § 27, 10-29-74; SCC, § 4-10, 9-27-77; Ord. No. 84-19, § 6, 3-13-84; Ord. No. 93-12, § 4, 7-13-93)

FY07/08 STATISTICS ON ADOPTED ANIMALS  
 TRANSPORTED TO SEMINOLE COUNTY VETERINARIANS  
 FOR SPAY/NEUTER

	# TRANSPORTED	DOGS MALE	DOGS FEMALE	CATS MALE	CATS FEMALE
OCT	106	32	39	17	18
NOV	40	6	15	9	10
DEC	65	18	21	13	13
JAN	87	20	35	14	18
FEB	65	24	22	10	9
MAR	73	20	22	12	19
APR	60	30	18	6	6
MAY	65	19	15	15	16
JUN	87	23	23	24	17
JUL	112	37	31	20	24
AUG	99	28	33	23	15
SEP	94	29	28	19	18
TOTAL	953	286	302	182	183

AVERAGE OF 79 TRANSPORTS PER MONTH

AVERAGE OF 18 TRANSPORTS PER WEEK

FY08/09 STATISTICS ON ADOPTED ANIMALS  
 TRANSPORTED TO SEMINOLE COUNTY VETERINARIANS  
 FOR SPAY/NEUTER

	# TRANSPORTED	DOGS MALE	DOGS FEMALE	CATS MALE	CATS FEMALE
OCT	83	31	24	12	16
NOV	79	30	26	16	7
DEC	158	44	37	37	40
JAN	93	26	21	17	29
FEB	89	26	34	13	16
MAR	96	36	32	12	16
APR	97	31	28	14	24
MAY	80	24	27	13	16
JUN	105	23	36	22	24
JUL	93	39	31	13	10
AUG	107	39	34	13	21
SEP	84	33	27	6	18
TOTAL	1,164	382	357	188	237

AVERAGE OF 97 TRANSPORTS PER MONTH

AVERAGE OF 22 TRANSPORTS PER WEEK

Euthanasia Report  
Outcomes from 10/01/08 to 09/30/09

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
FLITH	12	4	0	1	6	0	23
AGED	50	80	0	0	0	0	130
AGGRESSIVD	0	102	0	0	2	1	105
AGGRESSIVP	76	158	0	3	5	1	243
BEH MANAGE	0	1	0	0	0	0	1
BEH SEVERE	152	92	0	2	2	0	248
COND MINOR	2	2	0	0	0	0	4
COND SEVER	171	166	1	5	11	7	361
FELV/FIV	7	0	0	0	0	0	7
FERAL	1304	0	0	39	28	0	1371
HW SEVERE	0	38	0	0	0	0	38
ILL MINOR	1	3	0	6	3	0	13
ILL SEVERE	1189	120	2	196	204	4	1715
INJ MINOR	0	2	0	0	1	0	3
INJ SEVERE	121	46	0	4	226	0	397
PREGNANT	81	5	0	0	0	0	86
SPACE	22	23	0	1	0	1	47
TIME/SPACE	1	0	0	0	0	0	1
UNDRAGE/WT	913	2	0	130	5	1	1051
TOTAL	4102	844	3	387	493	15	5844

SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS  
FY07/08

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	2,238	2,404	4,642	2,220	6,862
NOV	2,605	2,701	5,306	2,681	7,987
DEC	2,194	2,067	4,261	2,349	6,610
JAN	2,419	2,117	4,536	2,216	6,752
FEB	2,634	2,507	5,141	1,865	7,006
MAR	3,055	3,127	6,182	2,550	8,732
APR	2,091	2,134	4,225	2,471	6,696
MAY	2,806	2,844	5,650	3,298	8,948
JUN	2,411	2,563	4,974	3,379	8,353
JUL	2,448	2,742	5,190	2,112	7,302
AUG	1,984	2,167	4,151	2,283	6,434
SEP	1,975	2,104	4,079	2,151	6,230
TOTAL	28,860	29,477	58,337	29,575	87,912

SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS  
FY08/09

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	1,599	1,512	3,111	2,344	5,455
NOV	2,539	2,566	5,105	2,420	7,525
DEC	2,277	2,047	4,324	1,777	6,101
JAN	2,171	2,338	4,509	1,967	6,476
FEB	2,024	2,134	4,158	2,368	6,526
MAR	2,226	2,272	4,498	2,905	7,403
APR	1,626	1,769	3,395	2,258	5,653
MAY	1,445	1,558	3,003	2,789	5,792
JUN	2,057	2,108	4,165	3,125	7,290
JUL	1,497	1,576	3,073	2,524	5,597
AUG	1,822	1,902	3,724	3,011	6,735
SEP	1,348	1,249	2,597	2,479	5,076
TOTAL	22,631	23,031	45,662	29,967	75,629

FISCAL YEAR 07-08 CUMULATIVE

**Collections**

PetData	
Oct	\$ 14,855.00
Nov	\$ 11,642.50
Dec	\$ 12,101.50
Jan	\$ 14,327.50
Feb	\$ 17,244.50
Mar	\$ 16,517.00
Apr	\$ 14,263.00
May	\$ 13,979.50
Jun	\$ 11,127.86
Jul	\$ 17,379.50
Aug	\$ 14,598.50
Sept	\$ 15,219.19
Total	\$ 173,255.55

**Animal Services**

Oct	\$ 5,422.00
Nov	\$ 4,485.00
Dec	\$ 4,176.00
Jan	\$ 5,379.00
Feb	\$ 3,627.00
Mar	\$ 7,633.00
Apr	\$ 4,410.00
May	\$ 7,738.00
Jun	\$ 5,344.00
Jul	\$ 5,451.00
Aug	\$ 4,296.00
Sept	\$ 5,164.00
Total	\$ 63,125.00

Total Collections \$ 236,380.55

**Disbursements**

PetData	
Oct	\$ 10,690.70
Nov	\$ 8,585.85
Dec	\$ 8,227.90
Jan	\$ 10,446.25
Feb	\$ 10,600.90
Mar	\$ 12,131.65
Apr	\$ 9,912.45
May	\$ 11,200.55
Jun	\$ 8,848.45
Jul	\$ 12,032.20
Aug	\$ 10,069.40
Sept	\$ 10,648.20
Total	\$ 123,394.50

**Animal Services**

Oct	\$ 9,586.30
Nov	\$ 7,541.65
Dec	\$ 8,049.60
Jan	\$ 9,260.25
Feb	\$ 10,270.60
Mar	\$ 12,018.35
Apr	\$ 8,760.55
May	\$ 10,516.95
Jun	\$ 7,623.41
Jul	\$ 10,798.30
Aug	\$ 8,825.10
Sept	\$ 9,734.99
Total	\$ 112,986.05

Total Disbursements \$ 236,380.55

PET DATA CONTRACT  
 FY07/08

**Fees owed to PetData**

# of new licenses		# of replacement licenses	
Oct	2,898	Oct	8
Nov	2,349	Nov	6
Dec	2,246	Dec	4
Jan	2,845	Jan	8
Feb	2,886	Feb	2
Mar	3,321	Mar	5
Apr	2,713	Apr	5
May	3,067	May	3
Jun	2,413	Jun	6
Jul	3,288	Jul	7
Aug	2,756	Aug	5
Sept	2,908	Sept	5
Total	33,690	Total	64
Fee per new license	\$ 3.65	Fee per license	\$ 2.00
Total	\$ 122,968.50	Total	\$ 128.00

Returned check(s), etc.

Oct	\$ 97.00
Nov	\$ -
Dec	\$ 22.00
Jan	\$ 46.00
Feb	\$ 63.00
Mar	\$ -
Apr	\$ -
May	\$ -
Jun	\$ 29.00
Jul	\$ 17.00
Aug	\$ -
Sept	\$ 24.00
Total	\$ 298.00

New license fees	\$ 122,968.50
Replacement license fees	\$ 128.00
Returned check(s), etc.	\$ 298.00
Total owed to PetData	\$ 123,394.50

PET DATA CONTRACT  
 FY07/08

**Fees owed to Animal Services**

Fees collected by Animal Services

Oct	\$	5,422.00
Nov	\$	4,485.00
Dec	\$	4,176.00
Jan	\$	5,379.00
Feb	\$	3,627.00
Mar	\$	7,633.00
Apr	\$	4,410.00
May	\$	7,738.00
Jun	\$	5,344.00
Jul	\$	5,451.00
Aug	\$	4,296.00
Sept	\$	5,164.00
Total	\$	63,125.00

Fees remitted by PetData

Oct	\$	4,164.30
Nov	\$	3,056.65
Dec	\$	3,873.60
Jan	\$	3,881.25
Feb	\$	6,643.60
Mar	\$	4,385.35
Apr	\$	4,350.55
May	\$	2,778.95
Jun	\$	2,279.41
Jul	\$	5,347.30
Aug	\$	4,529.10
Sept	\$	4,570.99
Total	\$	49,861.05

Total collected by Animal Services	\$	63,125.00
Total remitted by PetData	\$	49,861.05
Total fees owed to Animal Services	\$	112,986.05

**Animal Services Disbursement**

General fund

Oct	\$	9,081.30
Nov	\$	7,089.15
Dec	\$	7,558.10
Jan	\$	8,596.75
Feb	\$	9,501.10
Mar	\$	11,074.35
Apr	\$	7,886.55
May	\$	9,795.45
Jun	\$	7,144.55
Jul	\$	9,913.80
Aug	\$	8,109.60
Sept	\$	8,898.80
Total	\$	104,649.50

Trust fund

Oct	\$	505.00
Nov	\$	452.50
Dec	\$	491.50
Jan	\$	663.50
Feb	\$	769.50
Mar	\$	944.00
Apr	\$	874.00
May	\$	721.50
Jun	\$	478.86
Jul	\$	884.50
Aug	\$	715.50
Sept	\$	836.19
Total	\$	8,336.55

Total general fund disbursement	\$	104,649.50
Total trust fund disbursement	\$	8,336.55
Total Animal Services disbursement	\$	112,986.05

PET DATA CONTRACT  
 FY08/09

**Fees owed to Animal Services**

Fees collected by Animal Services

Oct	\$	-
Nov	\$	5,271.00
Dec	\$	3,938.00
Jan	\$	5,904.00
Feb	\$	4,241.00
Mar	\$	4,333.00
Apr	\$	4,507.00
May	\$	4,489.00
Jun	\$	5,046.00
Jul	\$	4,217.00
Aug	\$	4,667.00
Sept	\$	4,548.00
Total	\$	51,161.00

Fees remitted by PetData

Oct	\$	7,655.50
Nov	\$	2,338.50
Dec	\$	3,081.60
Jan	\$	3,391.90
Feb	\$	5,720.30
Mar	\$	4,630.40
Apr	\$	5,819.85
May	\$	4,191.10
Jun	\$	5,511.75
Jul	\$	4,587.65
Aug	\$	4,455.45
Sept	\$	3,731.55
Total	\$	55,115.55

Total collected by Animal Services	\$	51,161.00
Total remitted by PetData	\$	55,115.55
Total fees owed to Animal Services	\$	106,276.55

**Animal Services Disbursement**

General fund

Oct	\$	6,920.50
Nov	\$	7,222.00
Dec	\$	6,430.60
Jan	\$	8,563.90
Feb	\$	9,201.80
Mar	\$	8,286.90
Apr	\$	9,434.35
May	\$	7,993.10
Jun	\$	9,844.75
Jul	\$	8,101.65
Aug	\$	8,329.95
Sept	\$	7,460.05
Total	\$	97,789.55

Trust fund

Oct	\$	735.00
Nov	\$	387.50
Dec	\$	589.00
Jan	\$	732.00
Feb	\$	759.50
Mar	\$	676.50
Apr	\$	892.50
May	\$	687.00
Jun	\$	713.00
Jul	\$	703.00
Aug	\$	792.50
Sept	\$	819.50
Total	\$	8,487.00

Total general fund disbursement	\$	97,789.55
Total trust fund disbursement	\$	8,487.00
Total Animal Services disbursement	\$	106,276.55

PET DATA CONTRACT  
 FY08/09

FISCAL YEAR 08-09 CUMULATIVE

**Collections**

PetData	
Oct	\$ 16,087.00
Nov	\$ 11,422.50
Dec	\$ 10,979.00
Jan	\$ 13,229.00
Feb	\$ 16,578.50
Mar	\$ 14,828.50
Apr	\$ 17,160.50
May	\$ 14,141.00
Jun	\$ 17,362.00
Jul	\$ 14,589.00
Aug	\$ 14,426.50
Sept	\$ 12,798.50
Total	\$ 173,602.00

**Animal Services**

Oct	\$ -
Nov	\$ 5,271.00
Dec	\$ 3,938.00
Jan	\$ 5,904.00
Feb	\$ 4,241.00
Mar	\$ 4,333.00
Apr	\$ 4,507.00
May	\$ 4,489.00
Jun	\$ 5,046.00
Jul	\$ 4,217.00
Aug	\$ 4,667.00
Sept	\$ 4,548.00
Total	\$ 51,161.00

Total Collections \$ 224,763.00

**Disbursements**

PetData	
Oct	\$ 8,431.50
Nov	\$ 9,084.00
Dec	\$ 7,897.40
Jan	\$ 9,837.10
Feb	\$ 10,858.20
Mar	\$ 10,198.10
Apr	\$ 11,340.65
May	\$ 9,949.90
Jun	\$ 11,850.25
Jul	\$ 10,001.35
Aug	\$ 9,971.05
Sept	\$ 9,066.95
Total	\$ 118,486.45

**Animal Services**

Oct	\$ 7,655.50
Nov	\$ 7,609.50
Dec	\$ 7,019.60
Jan	\$ 9,295.90
Feb	\$ 9,961.30
Mar	\$ 8,963.40
Apr	\$ 10,326.85
May	\$ 8,680.10
Jun	\$ 10,557.75
Jul	\$ 8,804.65
Aug	\$ 9,122.45
Sept	\$ 8,279.55
Total	\$ 106,276.55

Total Disbursements \$ 224,763.00

PET DATA CONTRACT  
 FY08/09

**Fees owed to PetData**

# of new licenses		# of replacement licenses	
Oct	2,310	Oct	0
Nov	2,480	Nov	1
Dec	2,156	Dec	0
Jan	2,694	Jan	2
Feb	2,968	Feb	1
Mar	2,794	Mar	0
Apr	3,101	Apr	2
May	2,726	May	0
Jun	3,245	Jun	0
Jul	2,739	Jul	2
Aug	2,717	Aug	1
Sept	2,483	Sept	2
Total	32,413	Total	11
Fee per new license	\$ 3.65	Fee per license	\$ 2.00
Total	\$ 118,307.45	Total	\$ 22.00

Returned check(s), etc.

Oct	\$ -
Nov	\$ 30.00
Dec	\$ 28.00
Jan	\$ -
Feb	\$ 23.00
Mar	\$ -
Apr	\$ 18.00
May	\$ -
Jun	\$ 6.00
Jul	\$ -
Aug	\$ 52.00
Sept	\$ -
Total	\$ 157.00

New license fees	\$ 118,307.45
Replacement license fees	\$ 22.00
Returned check(s), etc.	\$ 157.00
Total owed to PetData	\$ 118,486.45

PET DATA CONTRACT  
 FY08/09

**Fees owed to Animal Services**

Fees collected by Animal Services

Oct	\$	-
Nov	\$	5,271.00
Dec	\$	3,938.00
Jan	\$	5,904.00
Feb	\$	4,241.00
Mar	\$	4,333.00
Apr	\$	4,507.00
May	\$	4,489.00
Jun	\$	5,046.00
Jul	\$	4,217.00
Aug	\$	4,667.00
Sept	\$	4,548.00
Total	\$	51,161.00

Fees remitted by PetData

Oct	\$	7,655.50
Nov	\$	2,338.50
Dec	\$	3,081.60
Jan	\$	3,391.90
Feb	\$	5,720.30
Mar	\$	4,630.40
Apr	\$	5,819.85
May	\$	4,191.10
Jun	\$	5,511.75
Jul	\$	4,587.65
Aug	\$	4,455.45
Sept	\$	3,731.55
Total	\$	55,115.55

Total collected by Animal Services	\$	51,161.00
Total remitted by PetData	\$	55,115.55
Total fees owed to Animal Services	\$	106,276.55

**Animal Services Disbursement**

General fund

Oct	\$	6,920.50
Nov	\$	7,222.00
Dec	\$	6,430.60
Jan	\$	8,563.90
Feb	\$	9,201.80
Mar	\$	8,286.90
Apr	\$	9,434.35
May	\$	7,993.10
Jun	\$	9,844.75
Jul	\$	8,101.65
Aug	\$	8,329.95
Sept	\$	7,460.05
Total	\$	97,789.55

Trust fund

Oct	\$	735.00
Nov	\$	387.50
Dec	\$	589.00
Jan	\$	732.00
Feb	\$	759.50
Mar	\$	676.50
Apr	\$	892.50
May	\$	687.00
Jun	\$	713.00
Jul	\$	703.00
Aug	\$	792.50
Sept	\$	819.50
Total	\$	8,487.00

Total general fund disbursement	\$	97,789.55
Total trust fund disbursement	\$	8,487.00
Total Animal Services disbursement	\$	106,276.55