

ANIMAL CONTROL BOARD
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday, June 13, 2013, 7:00 PM

Sheriff's Office/Public Safety Building
Community Room (Room #1-152)
150 Bush Boulevard
(Seminole County Operations Center)
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: March 14, 2013.
- IV. Public Commentary.
 - o Limited to 3 Minutes Per Speaker
 - o Speaker Request Form Required
- V. Old Business.
 - A. Update on grant opportunities for low cost spay/neuter clinic.
 - B. Update on Seminole County Feral Cat statistics.
- VI. New Business.
 - A. *Public Records Law, Ethics for Public Officers, and The Florida Sunshine Law.*
 - B. Future Agenda Items.
- VII. Reports.
 - A. Kennel Statistics (Intakes & Outcomes).
 - B. Customer Contact Statistics.
 - C. Pet Data, Inc. Statistics.

VIII. Confirmation of Next Meeting.

- o September 12, 2013
- o December 12, 2013

IX. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT MORGAN WOODWARD, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

Kennel Comparison Statistics

Intake Comparisons

10/01/11 to 04/30/12

10/01/12 to 04/30/13

Cats			
BORN SHLTR	36	29	19.44%
DISPO REQ	230	231	0.43%
EUTH REQ	56	77	37.50%
OWNER SUR	668	770	15.27%
PROT CUST	13	13	7.69%
QUARANTINE	65	49	24.62%
RETURN	19	19	5.26%
STRAY	2392	2019	15.59%
Total Cats Received:	3479	3207	7.82%
Dogs			
DISPO REQ	62	72	16.13%
EUTH REQ	113	149	31.86%
OWNER SUR	247	389	57.49%
PROT CUST	46	43	6.52%
QUARANTINE	87	109	25.29%
RETURN	102	84	17.65%
STRAY	1236	1143	7.52%
TRANSFER	12	45	275.00%
Total Dogs Received:	1905	2034	6.77%
Others			
DISPO REQ	628	841	33.92%
EUTH REQ	6	9	50.00%
OWNER SUR	62	54	12.90%
PROT CUST	3	3	33.33%
QUARANTINE	21	23	9.52%
RETURN	1	0	100.00%
STRAY	764	594	22.25%

TRANSFER

1

0

100.00%

Total Others Received:

1486

1524

2.56%

Total Intakes:

6870

6765

1.53%

Kennel Comparison Statistics

Outcome Comparisons

10/01/11 to 04/30/12

10/01/12 to 04/30/13

BIRD			
ADOPTION	3	11	266.67%
DIED	13	9	30.77%
DISPOSAL	61	70	14.75%
EUTH	65	68	4.62%
FOSTER	2	0	100.00%
MISSING	0	1	100.00%
RELOCATE	5	5	0.00%
RTO	1	0	100.00%
TRANSFER	120	140	16.67%
Total BIRD Dispositioned:	270	304	12.59%
CAT			
ADOPTION	361	399	10.53%
DIED	36	36	0.00%
DISPOSAL	253	246	2.77%
EUTH	2618	2328	11.08%
FOSTER	57	225	294.74%
LOST EXP	0	1	100.00%
MISSING	1	0	100.00%
RTO	78	101	29.49%
TRANSFER	95	62	34.74%
Total CAT Dispositioned:	3499	3398	2.89%
DOG			
ADOPTION	671	751	11.92%
DIED	4	2	50.00%
DISPOSAL	67	79	17.91%
EUTH	463	462	0.22%
FOSTER	3	58	1,833.33%

LOST EXP	2	0	100.00%
RTO	553	527	4.70%
TRANSFER	146	234	60.27%
Total DOG Dispositioned:	1909	2113	10.69%

LIVESTOCK

ADOPTION	3	0	100.00%
DISPOSAL	5	3	40.00%
RTO	2	1	50.00%
TRANSFER	2	1	50.00%
Total LIVESTOCK Dispositioned:	12	5	58.33%

OTHER

ADOPTION	23	9	60.87%
DIED	14	9	35.71%
DISPOSAL	578	780	34.95%
DOA	0	1	100.00%
EUTH	394	241	38.83%
FOSTER	9	0	100.00%
RELOCATE	23	30	30.43%
RTO	4	6	50.00%
TRANSFER	157	146	7.01%
Total OTHER Dispositioned:	1202	1222	1.66%

Total Outcomes:	6892	7042	2.18%
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SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS
FY11/12

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	1,488	1,325	2,813	2,232	5,045
NOV	1,810	1,691	3,501	2,467	5,968
DEC	1,528	1,483	3,011	2,068	5,079
JAN	1,411	1,152	2,563	2,020	4,583
FEB	1,385	1,057	2,442	2,300	4,742
MAR	1,828	1,784	3,612	3,052	6,664
APR	1,771	1,676	3,447	2,481	5,928
MAY	2,073	1,871	3,944	3,320	7,264
SUB	13,294	12,039	25,333	19,940	45,273
JUN	1,673	1,571	3,244	2,402	5,646
JUL	1,151	957	2,108	2,311	4,419
AUG	1,311	928	2,239	2,919	5,158
SEP	1,418	1,299	2,717	2,368	5,085
TOTAL	18,847	16,794	35,641	29,940	65,581

SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS
FY12/13

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	1,591	1,502	3,093	2,438	5,531
NOV	1,765	1,736	3,501	2,696	6,197
DEC	1,401	1,267	2,668	1,804	4,472
JAN	1,813	1,619	3,432	2,299	5,731
FEB	1,565	1,234	2,799	1,692	4,491
MAR	1,164	1,023	2,187	2,340	4,527
APR	1,485	1,285	2,770	2,476	5,246
MAY	1,085	891	1,976	1,861	3,837
JUN			-		-
JUL			-		-
AUG			-		-
SEP			-		-
TOTAL	11,869	10,557	22,426	17,606	40,032

FISCAL YEAR 11 - 12 CUMULATIVE

Collections

PetData			
Oct	\$	12,275.50	
Nov	\$	9,745.50	
Dec	\$	9,626.50	
Jan	\$	13,875.50	
Feb	\$	10,989.50	
Mar	\$	14,347.50	
SUB	\$	70,860.00	
Apr	\$	14,288.00	
May	\$	12,289.00	
Jun	\$	12,332.50	
Jul	\$	12,811.00	
Aug	\$	12,794.00	
Sept	\$	10,067.00	
Total	\$	145,441.50	

Animal Services			
Oct	\$	3,983.00	
Nov	\$	3,253.00	
Dec	\$	3,918.00	
Jan	\$	4,710.00	
Feb	\$	4,930.00	
Mar	\$	5,878.00	
SUB	\$	26,672.00	
Apr	\$	4,685.00	
May	\$	5,143.00	
Jun	\$	4,271.00	
Jul	\$	4,699.00	
Aug	\$	4,528.00	
Sept	\$	3,407.00	
Total	\$	53,405.00	

Total Collections \$ 198,846.50

Disbursements

PetData			
Oct	\$	8,435.15	
Nov	\$	7,014.75	
Dec	\$	7,133.50	
Jan	\$	9,635.40	
Feb	\$	8,189.35	
Mar	\$	10,493.55	
SUB	\$	50,901.70	
Apr	\$	9,753.15	
May	\$	9,317.15	
Jun	\$	8,860.95	
Jul	\$	9,222.65	
Aug	\$	9,222.95	
Sept	\$	7,280.85	
Total	\$	104,559.40	

Animal Services			
Oct	\$	7,823.35	
Nov	\$	5,983.75	
Dec	\$	6,411.00	
Jan	\$	8,950.10	
Feb	\$	7,730.15	
Mar	\$	9,731.95	
SUB	\$	46,630.30	
Apr	\$	9,219.85	
May	\$	8,114.85	
Jun	\$	7,742.55	
Jul	\$	8,287.35	
Aug	\$	8,099.05	
Sept	\$	6,193.15	
Total	\$	94,287.10	

Total Disbursements \$ 198,846.50

PET DATA CONTRACT
 FY11/12

Fees owed to PetData

of new licenses

Oct	2,311
Nov	1,915
Dec	1,950
Jan	2,636
Feb	2,239
Mar	2,867
SUB	13,918
Apr	2,671
May	2,551
Jun	2,423
Jul	2,521
Aug	2,523
Sept	1,989
Total	28,596

Fee per new license	\$ 3.65
Total	\$ 104,375.40

of replacement licenses

Oct	0
Nov	1
Dec	2
Jan	1
Feb	0
Mar	0
SUB	4
Apr	2
May	0
Jun	0
Jul	2
Aug	1
Sept	0
Total	9

Fee per license	\$ 2.00
Total	\$ 18.00

Returned check(s), etc.

Oct	\$ -
Nov	\$ 23.00
Dec	\$ 12.00
Jan	\$ 12.00
Feb	\$ 17.00
Mar	\$ 29.00
Apr	\$ -
May	\$ 6.00
Jun	\$ 17.00
Jul	\$ 17.00
Aug	\$ 12.00
Sept	\$ 21.00
Total	\$ 166.00

New license fees	\$ 104,375.40
Replacement license fees	\$ 18.00
Returned check(s), etc.	\$ 166.00
Total owed to PetData	\$ 104,559.40

Oct-Mar New Fees	\$ 50,800.70
Oct-Mar Rep Fees	\$ 8.00
Returned Checks	\$ 93.00
Total Owed to Pet Data	\$ 50,901.70

PET DATA CONTRACT
FY11/12

Fees owed to Animal Services

Fees collected by Animal Services

Oct	\$	3,983.00
Nov	\$	3,253.00
Dec	\$	3,918.00
Jan	\$	4,710.00
Feb	\$	4,930.00
Mar	\$	5,878.00
SUB	\$	26,672.00
Apr	\$	4,685.00
May	\$	5,143.00
Jun	\$	4,271.00
Jul	\$	4,699.00
Aug	\$	4,528.00
Sept	\$	3,407.00
Total	\$	53,405.00

Fees remitted by PetData

Oct	\$	3,840.35
Nov	\$	2,730.75
Dec	\$	2,493.00
Jan	\$	4,240.10
Feb	\$	2,800.15
Mar	\$	3,853.95
SUB	\$	19,958.30
Apr	\$	4,534.85
May	\$	2,971.85
Jun	\$	3,471.55
Jul	\$	3,588.35
Aug	\$	3,571.05
Sept	\$	2,786.15
Total	\$	40,882.10

Total collected by Animal Services	\$	53,405.00
Total remitted by PetData	\$	40,882.10
Total fees owed to Animal Services	\$	94,287.10

Animal Services Disbursement

General fund

Oct	\$	6,952.85
Nov	\$	5,509.25
Dec	\$	5,788.50
Jan	\$	7,906.60
Feb	\$	6,956.65
Mar	\$	8,805.45
SUB	\$	41,919.30
Apr	\$	8,311.85
May	\$	7,405.85
Jun	\$	7,049.05
Jul	\$	7,562.35
Aug	\$	7,282.05
Sept	\$	5,758.15
Total	\$	85,288.60

Trust fund

Oct	\$	870.50
Nov	\$	474.50
Dec	\$	622.50
Jan	\$	1,043.50
Feb	\$	773.50
Mar	\$	926.50
SUB	\$	4,711.00
Apr	\$	908.00
May	\$	709.00
Jun	\$	693.50
Jul	\$	725.00
Aug	\$	817.00
Sept	\$	435.00
Total	\$	8,998.50

Total general fund disbursement	\$	85,288.60
Total trust fund disbursement	\$	8,998.50
Total Animal Services disbursement	\$	94,287.10

Oct-Mar General Fund	\$	41,919.30
Oct-Mar Trust Fund	\$	4,711.00
Total Disbursement	\$	46,630.30

FISCAL YEAR 12 - 13 CUMULATIVE

Collections

PetData

Oct	\$	11,258.50
Nov	\$	9,609.50
Dec	\$	9,837.00
Jan	\$	12,819.00
Feb	\$	11,350.50
Mar	\$	12,136.50
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	67,011.00

Animal Services

Oct	\$	4,774.00
Nov	\$	3,255.00
Dec	\$	3,919.00
Jan	\$	4,458.00
Feb	\$	4,264.00
Mar	\$	5,305.00
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	25,975.00

Total Collections \$ 92,986.00

Disbursements

PetData

Oct	\$	8,457.05
Nov	\$	6,729.35
Dec	\$	7,117.50
Jan	\$	8,937.90
Feb	\$	8,037.00
Mar	\$	8,915.30
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	48,194.10

Animal Services

Oct	\$	7,575.45
Nov	\$	6,135.15
Dec	\$	6,638.50
Jan	\$	8,339.10
Feb	\$	7,577.50
Mar	\$	8,526.20
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	44,791.90

Total Disbursements \$ 92,986.00

PET DATA CONTRACT
 FY12/13

Fees owed to PetData

# of new licenses		# of replacement licenses	
Oct	2,317	Oct	0
Nov	1,839	Nov	3
Dec	1,950	Dec	0
Jan	2,446	Jan	2
Feb	2,200	Feb	1
Mar	2,442	Mar	1
Apr	0	Apr	0
May	0	May	0
Jun	0	Jun	0
Jul	0	Jul	0
Aug	0	Aug	0
Sept	0	Sept	0
Total	13,194	Total	7
Fee per new license	\$ 3.65	Fee per license	\$ 2.00
Total	\$ 48,158.10	Total	\$ 14.00

Returned check(s), etc.

Oct	\$ -
Nov	\$ 11.00
Dec	\$ -
Jan	\$ 6.00
Feb	\$ 5.00
Mar	\$ -
Apr	\$ -
May	\$ -
Jun	\$ -
Jul	\$ -
Aug	\$ -
Sept	\$ -
Total	\$ 22.00

New license fees	\$ 48,158.10
Replacement license fees	\$ 14.00
Returned check(s), etc.	\$ 22.00
Total owed to PetData	\$ 48,194.10

Fees owed to Animal Services

Fees collected by Animal Services

Oct	\$	4,774.00
Nov	\$	3,255.00
Dec	\$	3,919.00
Jan	\$	4,458.00
Feb	\$	4,264.00
Mar	\$	5,305.00
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	25,975.00

Fees remitted by PetData

Oct	\$	2,801.45
Nov	\$	2,880.15
Dec	\$	2,719.50
Jan	\$	3,881.10
Feb	\$	3,313.50
Mar	\$	3,221.20
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	18,816.90

Total collected by Animal Services	\$	25,975.00
Total remitted by PetData	\$	18,816.90
Total fees owed to Animal Services	\$	44,791.90

Animal Services Disbursement

General fund

Oct	\$	6,947.95
Nov	\$	5,587.65
Dec	\$	5,991.50
Jan	\$	7,348.10
Feb	\$	6,812.00
Mar	\$	7,802.70
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	40,489.90

Trust fund

Oct	\$	627.50
Nov	\$	547.50
Dec	\$	647.00
Jan	\$	991.00
Feb	\$	765.50
Mar	\$	723.50
Apr	\$	-
May	\$	-
Jun	\$	-
Jul	\$	-
Aug	\$	-
Sept	\$	-
Total	\$	4,302.00

Total general fund disbursement	\$	40,489.90
Total trust fund disbursement	\$	4,302.00
Total Animal Services disbursement	\$	44,791.90