

ANIMAL CONTROL BOARD
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday, September 11, 2014 7:00 PM

Sheriff's Office/Public Safety Building
Community Room (Room #1-152)
150 Bush Boulevard
(Seminole County Operations Center)
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: March 20, 2014 (June 26, 2014 meeting was cancelled).
- IV. Public Commentary.
 - o Limited to 3 Minutes Per Speaker
 - o Speaker Request Form Required
- V. Old Business.
 - A. A moment to discuss Dr. Lawrence O. Pultz, DVM of Town and Country Veterinary Clinic.
 - B. Review of yearly mandatory training on *The Florida Sunshine Law, Ethics and Public Records Law*.
- VI. New Business.
 - A. Welcome and introduce new board members.
 - B. Upcoming Animal Services and Community Events.
 - C. Proposed changes to Animal Services Fee Resolution and updates/changes to the Seminole County Code Chapter 20.
 - D. Future Agenda Items.

VII. Reports.

- A. Kennel Statistics (Intakes & Outcomes).
- B. Pet Data, Inc. Statistics. – County Tag/License Purchases

VIII. Confirmation of Next Meeting(s).

- o December 11, 2014

IX. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT BOB HUNTER, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PURSUANT TO FLORIDA LAW, THE PUBLIC HAS THE RIGHT TO BE HEARD ON ALL PROPOSITIONS. PUBLIC COMMENT TIME ON PROPOSITIONS SHALL BE THREE (3) MINUTES FOR INDIVIDUALS AND SIX (6) MINUTES FOR GROUP REPRESENTATIVES. PROPER DECORUM WILL BE OBSERVED.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

Kennel Statistics Report
Intakes from 10/01/12 to 09/30/13

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	8	0	0	38	0	0	46
DISPOSAL REQUESTED	387	133	0	6	1541	2	2069
EUTHANASIA REQUESTED	133	280	0	1	15	4	433
FOSTER	81	63	0	297	0	39	480
OWNER SURRENDER	1170	686	4	313	82	112	2367
PROTECTIVE CUSTODY	16	75	2	1	4	4	102
QUARANTINE	99	158	0	14	47	0	318
RETURN	32	153	0	15	0	20	220
STRAY	3370	1877	6	651	1236	174	7314
FERAL	1254	0	0	30	0	0	1284
TRANSFER	0	36	0	0	0	11	47
TOTAL	5296	3461	12	1336	2925	366	13396

Kennel Statistics Report
Outcomes from 10/01/12 to 09/30/13

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	380	1201	0	432	26	205	2244
DIED	48	11	0	23	44	6	132
DISPOSAL	407	146	0	9	1568	3	2133
EUTH	4177	872	1	475	582	9	6116
FOSTER	68	65	0	318	2	46	499
LOST/ESCAPED	1	0	0	0	0	0	1
MISSING	1	0	0	0	1	0	2
RELOCATE	0	0	0	0	59	0	59
RTO	150	859	2	1	10	7	1029
TRANSFER	144	330	9	13	641	43	1180
TOTAL	5376	3484	12	1271	2933	319	13395

	CAT	DOG
TOTAL INTAKE	5296	3461
TOTAL ADOPTION	380	1201
TOTAL RECLAIMED	150	859
TOTAL EUTHANIZED	4177	872

Kennel Statistics Report
Intakes from 10/01/13 to 08/28/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	7	0	0	25	0	16	48
DISPOSAL REQUESTED	322	110	0	5	1099	1	1537
EUTHANASIA REQUESTED	121	239	2	0	12	2	376
FOSTER	77	47	0	266	0	23	413
OWNER SURRENDER	871	388	2	294	67	29	1651
PROTECTIVE CUSTODY	7	52	0	2	6	2	69
QUARANTINE	91	109	0	7	28	0	235
RETURN	38	168	0	11	1	6	224
STRAY	2678	1698	2	344	1095	126	5943
FERAL	1084	0	0	13	0	0	1097
TRANSFER	0	4	0	0	0	0	4
TOTAL	4212	2815	6	954	2308	205	10500

Kennel Statistics Report
Outcomes from 10/01/13 to 08/28/14

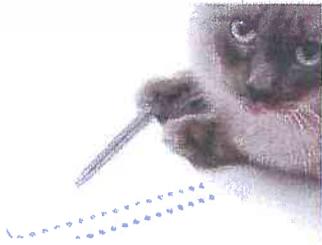
	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	352	962	0	362	11	88	1775
DIED	68	9	0	42	53	4	176
DISPOSAL	336	113	0	6	1117	1	1573
EUTH	3268	722	2	222	542	5	4761
FOSTER	66	50	0	275	0	21	412
LOST/ESCAPED	4	1	0	0	0	0	5
MISSING	1	0	0	0	0	0	1
RELOCATE	0	0	0	0	74	0	74
RTO	125	786	0	8	9	13	941
TRANSFER	53	185	4	20	501	40	803
TOTAL	4273	2828	6	935	2307	172	10521

	CAT	DOG
TOTAL INTAKE	4212	2815
TOTAL ADOPTION	352	962
TOTAL RECLAIMED	125	786
TOTAL EUTHANIZED	3268	722

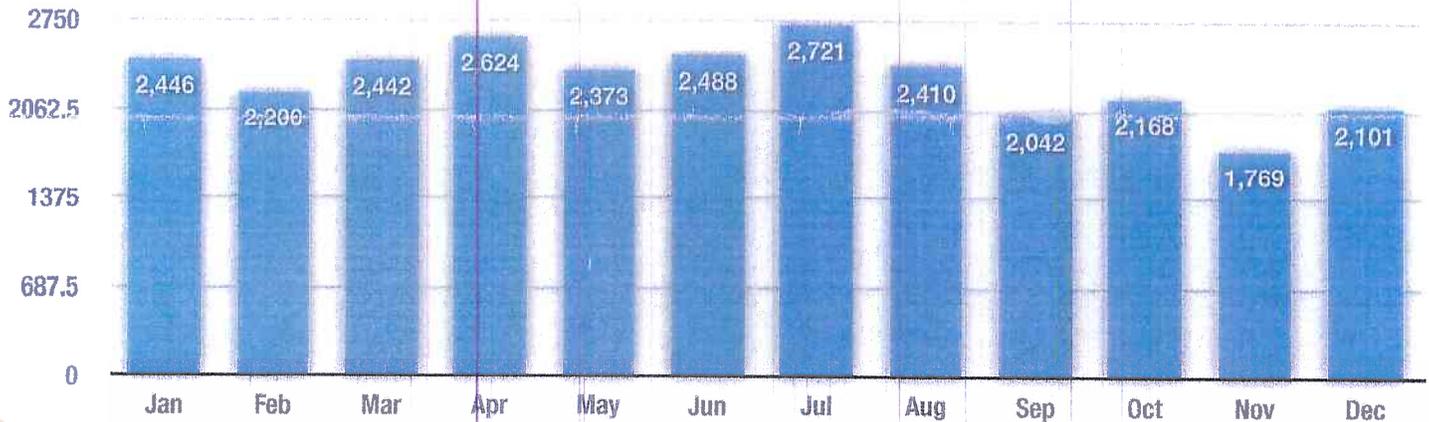
Licensing Summary Report From PetData 2014
TOTAL LICENESES PURCHASED

	UNALTERED CAT	UNALTERED DOG	ALTERED CAT	ALTERED DOG	TOTAL
JANUARY					
FEBRUARY					
MARCH					
APRIL	11	230	513	1684	2438
MAY	16	202	426	1509	2153
JUNE	16	218	507	1494	2235
JULY	6	204	615	1647	2472
AUGUST					
SEPTEMBER					
TOTAL	49	854	2061	6334	9298

2013 LICENSING ACTIVITY

JANUARY - DECEMBER	TOTAL SALES	ONLINE SALES	DONATIONS	RABIES VACCINATIONS ENTERED
	27,784 \$192,758	3,644 \$30,663	\$9,801	46,969

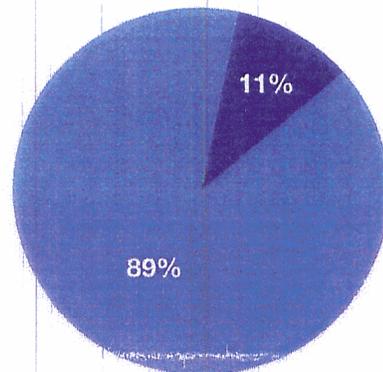
Sales By Month



License Type Breakdown

This chart shows the breakdown of license types sold in 2013.

● Unaltered ● Altered



Mailings and Customer Service

Notices

27,066 Renewal Notices	26,645 Past Due Billings
13,242 Past Due Renewals	2,526 Exception Letters
24,604 Billings Based on Vaccination Reports	20,560 License Tags

Customer Service

1,705 Phone Calls
4,547 Talk Minutes
617 Emails
6,569 Website Hits

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES**

**March 20, 2014
7:00 PM**

MEMBERS PRESENT: Bryan Wilson, Vice Chairman
Stephen Browne, Chairman
Gayle Hair
Keith Weissman

MEMBERS ABSENT: Debra Garrambone
Marianne King
Dr. Lawrence Pultz

OTHERS: Tad Stone, Director of Public Safety
Bob Hunter, Animal Services Manager
Ann Colby, Assistant County Attorney
Catherine Scanlon, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held March 20, 2014 at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Mr. Browne called the meeting to order at 7:15 PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was not met. At this time Chairman Stephen Browne elected to move to Public Commentary since no official business could be conducted.

III. Public Commentary.

Mr. Browne announced the Board would take public commentary and called for the first speaker.

Melissa Cranis, 6418 Haughton Lane, Orlando, FL 32835, addressed the board on her involvement and assistance with a feral cat program in the Sanford, FL area. She spoke about a TNR (trap, neuter, release) program in Sanford, FL that is currently working under a grant with Spay N Save. This grant is good

through August 2014. Ms. Cranis explained that the program is successful with "over 500 plus cats being spayed/neutered so far". Ms. Cranis (and others involved in the program) first speak with citizens, offering TNR as an alternate solution, and has worked with all different demographics including residential and business. Ms. Cranis asked the Board for assistance in broadening the program. It was decided at the meeting that she would make an appointment with Public Safety Director Tad Stone to further discuss the program.

Erica Daniel, 383 Old Geneva Road, Geneva, FL 32732, addressed the board on Dolly's Foundation and updates on current programs and initiatives. Dolly's foundation has identified Seminole County as an area that is "lacking in resources". They have found that pet owners, more often than not, are having to give their pets away and are not having their pets spayed or neutered due to lack of funding and resources. Dolly's foundation, in working with other local agencies such as Spay N Save, has spayed/neutered 447 animals as of March 20, 2014. With the help of local agencies, including Seminole County Animal Services, Dolly's Foundation has been able to keep more animals in their homes with their owners by providing resources, such as food and other alternatives, instead of having these animals surrendered over to the shelter. Their goals are to continue building relationships in the Seminole County area to better assist its citizens in getting their animals spayed and neutered and keeping these animals in their homes with their owners. Dolly's Foundation's next event is the *3rd Annual Sanford Pints N' Paws Event on March 22, 2014 hosted by The West End Trading Co.* with 100% of proceeds being donated to charities assisting with spaying and neutering (Pet Rescue by Judy and Dolly's Foundation).

IV. Old Business.

- A. Review Necessity of Statistical Reports: *Kennel Statistics (Intakes & Outcomes), Customer Contact Statistics, and Pet Data Inc. Statistics.*

A review of the reports was had, but no official vote on the necessity could take place at this time. Chairman Stephen Browne reviewed the statistical reports presented to the Board and asked for clarification of the difference between a stray cat and a feral cat. Mary Beth Lake, Seminole County Animal Services Shelter Supervisor, addressed the board on the issue. She explained that all cats are considered as stray, unless they are surrendered to the shelter by an owner. Stray cats come in through the lobby and are also picked up in the field by Animal Control Officers. The determination of whether a cat is actually feral is not decided until the cat is in the shelter and is evaluated by staff. Feral cats are cats deemed "untouchable". Cats that cannot be handled by staff and are dangerous to handle are deemed feral. At this time, Mary Beth Lake also addressed the board on the status of cats at the shelter, informing that the shelter no longer has any cats in cages that are up for adoption. All adoptable cats are in free-roaming cat rooms. She also made the board aware of special projects at the shelter,

including Animal Control Officer Shari Covell, who is using donated materials to build dog pens for Seminole County Residents who need assistance. This is in effort to keep these homeowners in compliance with the County Ordinance that does not allow dogs to be tethered outside. The shelter is also currently receiving donated dog houses that are being built by a local boy scout, and the shelter is able to provide these to families in need. Mary Beth Lake also informed the board that as of March 2014, Seminole County Animal Services has heartworm treated its 400th dog.

B. Update on success of past Shelter Events.

Diane Gagliano, Event and Program Coordinator at Seminole County Animal Services, gave an update on past shelter events to the board. All past events were successful for the shelter. Diane Gagliano also spoke on upcoming events. On March 22, 2014, Seminole County Animal Services will hold its 11th Annual Adopt-A-Thon and do anticipate this event to be successful for the shelter and local rescue groups involved.

C. Automatic Phone Call Tracker for SCAS Customer Statistics.

Bob Hunter, Animal Services Manager, addressed the board on the status of the Automatic Phone Call Tracker. This project is still under works with the County and the Shelter. The goal of the phone tracker is to better track how many and what type of phone calls the shelter is receiving, as well as improving our current phone queue system. Bob Hunter anticipates a better update at the June ACB meeting.

D. Public Service Announcements (social media, news outlets, etc.).

Bob Hunter spoke on current initiatives SCAS in undertaking to better improve their Public Service Announcements. Bob Hunter informed the Board that Diane Gagliano is still currently working with CW 18 and FOX News on Fridays to showcase animals on the morning news. During these segments, Diane Gagliano is able to promote the shelter's location, hours, Facebook page, and the fact that Seminole County Animal Services should be the first place for citizens to look for lost pets as well as bring in found pets. SCAS is being featured on Public Service Announcements presented by radio station WMMO along with other local shelters and agencies. SCAS has updated its "signage" around the Seminole County Public Safety Complex, changing the name from Animal Control to Animal Services on the signs, as well having the signs placed in more visible locations so that the public can easily find and access the shelter. The shelter has a new computer in the lobby to assist citizens who would not have regular access to the internet. This computer provides access of websites with adoptable and lost pets, so that citizens do not have to walk through the kennels to look for animals.

Stephen Browne asked SCAS staff present at the meeting to better explain for the board the current "stray time hold" policy. Mary Beth Lake and Diane Gagliano both addressed the board, clarifying that in accordance with the Seminole County Ordinance, the shelter holds stray animals for a period of 5 days, at which point the animal is then either placed up for adoption, transferred to a rescue group, placed into foster care, or humanely euthanized.

Stephen Browne suggested that the shelter needs more Foster Homes, at which Vice Chairman Brian Wilson asked if the shelter uses High School Students as Volunteers, assuming it would be a convenient way for students to achieve their required community service hours. Diane Gagliano, who coordinates the volunteer program, explained the current policy to the board. Volunteers need to be 18 years old unless accompanied by an adult. The problem with having a high school student act as a foster home is that the parents generally do not want the responsibility, thus making it harder to have consistent high school student foster homes.

*Keith Weissman was able to join the meeting at 7:55PM, therefore at that time the ACB had a quorum and could conduct official business.

V. Review Animal Control Board Attendance Policy and call for any necessary action(s).

Chairman Stephen Browne called for review of the attendance policy. Upon review, the board agreed that in accordance with the Rules of Procedure, Section 5d, Debra Garrambone's office should be declared vacant. Brian Wilson motioned to declare the office vacant, with Keith Weissman seconding the motion. The motion passed unanimously. This recommendation is to be brought to the Seminole County Board of County Commissioners and the office shall be reappointed.

VI. Minutes: September 12, 2013.

The minutes were reviewed. Keith Weissman motioned to approve the minutes. Gayle Hair seconded the motion. The motion passed unanimously.

VII. New Business.

A. Welcome new Licensed Veterinarian to the Animal Control Board, Dr. Lawrence O. Pultz, DVM of Town and Country Veterinary Clinic.

Dr. Lawrence Pultz could not be introduced at this time because he was unable to attend the meeting.

B. Nomination of Officers.

Gayle Hair motioned to nominate and keep Stephen Browne as the Chairman. Brian Wilson seconded the motion. The motion passed unanimously.

Gayle Hair motioned to nominate and keep Brian Wilson as the Vice Chairman. Keith Weissman seconded the motion. The motion passed unanimously.

C. Adopt Rules of Procedure

The Rules of Procedure were reviewed and adopted with no changes. Motion to adopt was made by Brian Wilson with Gayle Hair seconding the motion. At this time, Director of Public Safety Tad Stone asked Assistant County Attorney Ann Colby to clarify the role of the Animal Control Board. Ann Colby Reviewed the Rules of Procedure, *The Florida Sunshine Law, Ethics, The Public Record Law*, and what the Animal Control Board's function is in accordance with Seminole County Code Chapter 20.05. After this review, Gayle Hair motioned to amend the Rules of Procedure to include language referencing the yearly mandatory training of Animal Control Board Members and Officials on *The Florida Sunshine Law, Ethics and The Public Record Law*. Stephen Browne seconded the motion. Language was decided upon, and the Rules of Procedure were adopted.

D. Upcoming Animal Services and Community Events.

Diane Gagliano addressed these issues during Public Commentary when she spoke on past events.

E. Future Agenda Items.

Gayle Hair requested that the board look at the updates and progress that has been made regarding re-writing the Seminole County Code Chapter 20. Tad Stone stated that it had not been adopted by the Seminole County Board of County Commissioners at the last revision; it is still a work in progress and anticipates this to be an agenda item for the September 11, 2014 Animal Control Board meeting.

Brian Wilson distributed information regarding "Open Air Pet Sales" and requested that this be a future agenda item to be discussed. The reasoning being that Brian Wilson would like the board and Seminole County to look at other ways to bring the animal intake number(s) down.

VIII. Reports.

A. Kennel Statistics (Intakes & Outcomes).

At this time, the Animal Control Board agreed that they wish to continue receiving this report at future meetings as they feel these statistics are important information to have and discuss.

B. Customer Contact Statistics.

Brian Wilson opened a discussion regarding the Customer Contact Statistics. He would like to see more detailed information regarding where the phone calls are coming from by location (zip code) so that Animal Services is better aware of the location of the County's problem areas. This type of information would possibly be able to be provided from the Automatic Phone Tracking system that Animal Services is currently working on, though this project is still underway. The type of information Brian Wilson is requesting is not currently available from Animal Services. It was decided by the Animal Control Board that the current format the Customer Contact Statistics is being presented to the board would not be necessary to continue for future meetings, as this information isn't pertinent to the Animal Control Board.

C. Pet Data, Inc. Statistics.

Stephen Browne led the discussion on the Pet Data, Inc. Statistical reports. It was decided that while the dollar (\$) amount and figures being show were not relevant to the Animal Control Board meetings, a different format of the information regarding County Tag purchases would be relevant. Catherine Scanlon, Clerk to the Animal Control Board, will be revising the format of this report to better reflect the requested tag information for future meetings.

IX. Confirmation of Next Meeting.

- June 12, 2014
- September 11, 2014
- December 11, 2014

It was decided by the Animal Control Board that the next meeting to be held in June would better accommodate everyone's schedule if the meeting were to be moved to June 26, 2014. This motion passed unanimously and the next meeting of the Animal Control Board is officially moved to June 26, 2014.

IX. Adjournment.

Motion by Gayle Hair to adjourn the meeting. Second by Brian Wilson. The motion passed unanimously. Meeting adjourned at 8:37 PM.

Respectfully submitted,

Clerk to the Board

UNOFFICIAL

RESOLUTION NO. 2014-R-_____

SEMINOLE COUNTY, FLORIDA

RESOLUTION

of the

SEMINOLE COUNTY BOARD OF COUNTY COMMISSIONERS

**AMENDING SECTION 20.5, “ANIMAL SERVICES PROGRAM”;
AMENDING FEES NECESSARY TO CARRY OUT THE DUTIES AND
RESPONSIBILITIES OF THE ANIMAL SERVICES PROGRAM;
ELIMINATING REBATE PROVISIONS; ADDING A WAIVER
PROVISION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

WHEREAS, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government; and

WHEREAS, the Board of County Commissioners has determined that fees shall be adopted from time to time, to cover all or a portion of the costs of the Animal Services programs operated by Seminole County; and

WHEREAS, the Board of County Commissioners recognizes that new or revised fees are periodically needed to cover new programs or new costs,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Seminole County, Florida as follows:

Section 1. Section 20.5, “Animal Services Program”, is hereby amended as shown on Exhibit A, attached hereto.

Section 2. This Resolution shall take effect immediately upon its adoption by the Board of County Commissioners.

ADOPTED this _____ day of _____, 2014.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
ROBERT DALLARI, Chairman

Date: _____

Attachment
Section 20.5 - Animal Services Program

AEC/sjs
8/26/14
P:\CAO Protected\Admin Samples\Admin Resolutions Drafts\2014 Resolution for 20.5 Animal Services Program.doc

SECTION 20. FEE RESOLUTIONS

20.5 ANIMAL SERVICES PROGRAM

A. PURPOSE. To establish fees for licensing, impoundment, and such other fees as necessary to carry out the duties and responsibilities of the Animal Services program.

B. SERVICES.

(1) Provides an Adoption Sterilization Program with ~~one or more~~ contracted veterinarians located within Seminole County.

~~(2) Provides an incentive to animal owners to sterilize their pets through a rebate on the costs of sterilizing animals not adopted through Animal Services.~~

~~(3)~~ (2) Provides use of nuisance animal traps for domestic cats and dogs to County residents at no charge. Residents returning damaged traps that must be replaced by the County shall be charged a replacement fee of \$75.00 per cat trap and \$250.00 per dog trap.

~~(4)~~ (3) Provides permanent microchip identification through a microchip identification program for animals adopted from the shelter to facilitate reuniting any of these lost pets with their owners should they become lost, thus reducing euthanasia rates.

C. LICENSE FEES.

(1)	Annual License Fee for a sterilized dog, or cat, <u>or ferret</u>	\$ 6.00 <u>\$5.00</u>
(2)	Annual License Fee for an unsterilized dog, or cat, <u>or ferret</u>	41.00 <u>25.00</u>
(3)	Rabies Vaccination fee	10.00
(4)	Annual Commercial Kennel License fee	125.00 <u>150.00</u>
(5)	Late fee for failure to renew annual Commercial Kennel License fee	
	(a) First month	25.00
	(b) Additional late fee, second month	50.00
	(c) Additional late fee, third and each succeeding month	75.00
(6)	<u>Duplicate Kennel License for lost or damaged license</u>	<u>5.00</u>
(6) <u>(7)</u>	<u>Replacement license tag for lost or damaged tag</u>	<u>2.00</u>
(7) <u>(8)</u>	<u>Certificate of Registration for Dangerous Dog Annual Fee</u>	200.00 <u>300.00</u>

D. REBATE PROGRAM. ~~A rebate program is maintained for dogs and cats not adopted through Animal Services. County residents owning a currently inoculated and validly licensed animal not adopted from Animal Services may apply, within thirty (30) days of the animal sterilization, for a \$25.00 rebate to assist in offsetting the costs of such sterilization. The Animal Control Official shall approve all requests for the \$25.00 rebate upon presentation of required information. There shall be one (1) sterilization rebate per dog or cat.~~

D. WAIVER. The Division Manager or designee may waive any fees or costs (in part or in full) that may be assessed to residents by the Division, to include issued citations when such action is necessary in order to increase the number of animal adoptions and to reduce the County's euthanasia rate. The Division Manager may waive any citation issued for violations of the County's codes only when those citations have been issued in error or when any assessed citation fee would affect the redemption of the animal(s) involved with same.

E. REDEMPTION FEES.

- (1) Redemption of a dog, cat or other like-size animals:
 - (a) Impoundment fee, each animal, ~~first offense~~ \$ ~~25.00~~ \$50.00
 - (b) for each additional offense an additional fee of 25.00
for example:
 - (i) second offense 50.00
 - (ii) third offense 75.00
 - (iii) fourth offense 100.00
 and continuing on as offenses dictate
 - (c) ~~additional board, per day~~ 5.00 \$10.00
 - (d) ~~microchip identification implant~~ 5.00
- (2) Redemption of livestock* (horse, cow, swine, goat and or like-size animal)
 - (a) If picked up and impounded during normal working hours Monday through Saturday (8:00 a.m. – 5:00 p.m.):
 - (i) impoundment fee, each animal 75.00
 - (ii) additional board, per day 40.00 20.00
 - (b) If picked up and impounded outside normal working hours including Sunday and Holidays:
 - (i) impoundment fee, each animal 100.00
 - (ii) additional board, per day 40.00 20.00

* It is the owner's responsibility to provide safe and adequate transportation for redemption of livestock. Under no circumstances will Animal Services personnel provide transportation for redeemed livestock.

F. ADOPTION FEES.

- (1) Dog: Fees may include microchip, vaccines, heartworm testing and sterilization.
 - (a) adoption fee, male or female 5.00
requires sterilization (male or female) 80.00

 **SEMINOLE COUNTY ADMINISTRATIVE CODE**

(b)	sterilization certificate, male	50.00
	<u>existing sterilization (male or female)</u>	20.00
(c)	sterilization certificate, female	60.00
(2)	<u>Cat: Fees may include microchip, vaccines, feline leukemia testing and sterilization.</u>	
(a)	adoption fee male or female	5.00
	<u>requires sterilization (male or female)</u>	60.00
(b)	sterilization certificate, male	30.00
	<u>existing sterilization (male or female)</u>	10.00
(c)	sterilization certificate, female	40.00
(3)	Livestock:	
(a)	weighing under 350 pounds	35.00
(b)	weighing 350 pounds or more	125.00
(4)	Small animals/livestock (i.e. rabbit, gerbils, etc)	5.00
(5)	Microchip identification implant	5.00

G. DISPOSAL FEES.

(1)	<u>Euthanasia/Disposal Fees (excludes livestock):</u>	
(a)	private domestic	
	(i) <u>euthanasia</u>	10.00-15.00
	(ii) <u>disposal</u>	10.00
(b)	commercial	
	(i) <u>euthanasia</u>	30.00
	(ii) <u>disposal</u>	10.00

H. COLLECTED FEES. All fees collected are to be deposited in the General Fund to help offset the operations of Animal Services.

I. AUTHORITY. Resolution 2005-R-14 adopted January 25, 2005
Resolution 2014-R-_____ adopted _____

ADMINISTRATIVE CODE RESOLUTION ADOPTION GUIDELINES

- (1) The County Attorney's Office (CAO) will prepare the proposed code changes and Resolution.
- (2) The Resolution and an "underlined and struck-through" version of the code amendments will be provided to the Department for placement on the BCC agenda.
- (3) The Department will scan the Resolution and "underlined and struck-through" version of the code amendments and attach the documents to their Legistar agenda item.
- (4) The Department should ensure that a representative is at the BCC meeting.
- (5) The Department shall inform the CAO when the agenda item will appear on the BCC agenda.
- (6) The CAO will retain the original Resolution until it is adopted by the Board of County Commissioners and the CAO will incorporate any changes the Board may request.
- (7) The Department will provide a Document Action Form to the County Attorney's Office, requesting that two (2) certified copies of the executed Resolution be provided to the County Attorney's Office and one (1) certified copy of the executed Resolution be provided to the County Manager's Office.
- (8) The CAO will submit the Resolution to the County Manager's Office, along with the required Document Action Form, for coordinating signatures and recording.
- (9) The CAO will provide the updated section(s) of the Administrative Code to the requesting department, County Commissioners, County Manager's Office, and Assistant County Attorneys.
- (10) The CAO will coordinate with IT for the updates to the Web (Internet and Intranet).