

Mobile Home Submittal Guide

Only licensed Mobile Installers can install a mobile home

REQUIRED FORMS:

- Residential Permit Application
- Historical / Archaeological Form
- Property Appraiser's printout with legal description
- Recorded Notice of Commencement

POSSIBLE ADDITIONAL FORMS:

- Owner / Builder Statement (NOT for mobile home tie down)
- Septic permit or receipt of application
- Utility Letter
- Arbor Permit
- Power of Attorney

PLANS: (2 copies required)

- Mobile Home Data form completed
- Site plan to scale
- Pier / Footing plan to scale
- Tie-down strap plan to scale
- Floor plan

NOTE: Installation manual will be required on site for field inspection of all new mobile homes

This is only a guide and may not be all-inclusive for your particular project.