

Date: July 25, 2011

Attendees: Library Advisory Board Present
Ross Pagano, Chair
Jennifer Finch
Regina Bereswill
Pamela Neal
Grace Chewning
Library Advisory Board Not Present
Beverly Myers
George Distler

Seminole County Library Staff
Christine Patten, Library Services Manager - Secretary
Barbara McCullough, West Northwest Regional Branch Manager
Beverly McCormick, Central Regional Branch Manager
Denise Tate, Library Resource Manager

I. WELCOME AND INTRODUCTIONS

- A. Mr. Pagano called the meeting to order at 7 PM and held an election for new officers.
- B. Ms. Regina Bereswill was nominated for Chair by Ms. Grace Chewning. Ms. Bereswill was elected by unanimous vote of the Board. Ms. Jennifer Finch was nominated for Vice Chair by Ross Pagano, and was elected by unanimous vote of the Board. The Board discussed whether a Treasurer is required. Grace Chewning nominated Ross Pagano as Treasurer, and Mr. Pagano was elected by unanimous vote of the Board members present. Ms. Christine Patten, Library Services Division Manager was nominated for Secretary by Mr. Pagano, and was elected by the unanimous vote of the Board members present.
- C. Ms. Bereswill presented the minutes for approval. Ms. Chewning made a motion to accept the meeting minutes for the June 27, 2011 up to 8:20 p.m. after which time a quorum was not maintained. The HHI Design Consultant made a presentation and no vote was taken. The Board by unanimous vote accepted the June 27, 2011 minutes as amended.
- D. Ms. Grace Chewning made a motion to accept the meeting minutes for May 2, 2011. The Board by unanimous vote accepted the May 2, 2011 minutes.
- E. Ms. Patten presented the Library draft budget for 2011/12 which will go before the Board of County Commissioners in a work session August 4, 2011. Ms. Grace

Chewing made a motion to support the budget presentation and the Board members approved the motion by unanimous vote.

- F. Ms. Patten discussed updates regarding the Library Long Range Plan. The staff and Library Advisory Board are planning to present two customer surveys using both an online and a paper method. The first survey will be held in September with the date and questions finalized at the next Library Advisory Board Meeting in August 22, 2011. The second survey will be presented Spring 2012
- G. Ms. Patten also informed the group about the progress in offering e-books and downloadable audio books. The Library will be using Overdrive as our service provider. We expect the e-books to be available October 2011. Denise Tate presented the checkout limits and policies. The Board made the following suggestion regarding the checkout limits.
 - 3 E-books can be checked out at a time
 - 3 E-books can be placed on holdThe motion was made to accept these and the Board approved these limits by unanimous vote.
- H. Ms. Patten briefed the Library Advisory Board regarding the State Aid Grant.
- I. The Library Advisory Board discussed future issues to discuss at the next meeting in August. Ms. Patten suggested a demonstration of the Right Service at the Right Time for the next Board Meeting. The Board plans to discuss and select questions for the customer survey.
- J. NEXT MEETING DATE & TIME

The Library Advisory Board set the next meeting for August 22, 2011 at 7 PM.

Notice: The date was amended to August 29, 2011 at 7 PM.

The meeting adjourned at 8:10 P.M.