

**LEISURE SERVICES DEPARTMENT**  
**LIBRARY SERVICES DIVISION**



**LIBRARY ADVISORY BOARD MEETING**

**Date:** August 26, 2013

**Time:** 7 PM

**Attendees:**

**Library Advisory Board Present** - Jennifer Finch, Vice Chair, Elizabeth Murphrey, Grace Chewning  
Patricia Roberts, Pamela Neal, Jennifer Finch, Vice Chair

**Library Advisory Board Not Present** – Regina Bereswill, Greg Zullig

**Seminole County Library Staff** - Christine Patten, Library Services Manager – Secretary, Virginia Howerton, Library Resource Manager, Beverly McCormick, Branch Manager, and Denise Tate, Library Resource Manager

- A. Ms. Finch called the meeting to order at 6:55 PM.
- B. Ms. Finch presented the minutes from July 29, 2013 for approval. Ms. Chewning made a motion to accept the meeting minutes for the July 29, 2013. The motion was seconded by Ms. Murphrey and approved by unanimous vote.
- C. Ms. Patten gave an update on the budget work sessions. The County asked all Divisions and Departments for a list of budget cuts. The cuts submitted by the Library were not made to the budget. The budget does include opening the North Branch on Fridays.
- D. Ms. Patten and the Library Advisory Board discussed the Fall Customer Survey.  
Ms. Patten brought draft questions for the Library Advisory Board to make recommendations.  
The Library Advisory Board decided to hold the survey for one week in mid-October. The survey will be presented online and in paper format with 7-8 questions. Ms. Patten will bring a last draft to the Library Advisory Board at the meeting on  
September 30, 2013.
- E. Ms. Patten reported on the State Aid to Libraries Grant process which an online process for the first time. We will have a grant request of \$160,000 this year. The grant agreement is scheduled for the Board of County Commissioner meeting on September 10, 2013.
- F. Ms. Patten presented an update on the Early Literacy Ipads that were funded by the Friends of the Library and the Oviedo Women's Club. The Ipads are on order and each branch will have three Ipads that can be checked out for use by young children and parents in the library.
- G. Ms. Howerton provided an update on the new library basic computer classes. The August 12<sup>th</sup> class filled up rapidly and was very well received. Ms. Patten and the Board discussed ideas to use teen volunteers to teach computer skills.
- H. The library is going to participate in a new program like Come Write In. Ms. Howerton provided information about the program. Come Write In is a project of the National Novel Writing Month. The purpose of NaNo WriMo is for participants to write at least 50,000 words (aka a 175-page novel) within the month of November. The project will bring a large group of writers from our community together to work on their next masterpiece.

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- I. Ms. Howerton shared of media outlets our press releases are sent to through the County's media release form. The Board discussed making calls to media contacts as a follow up for the big events. The library will send press releases to the Library Advisory Board for the large events for the Boards knowledge and to promote on personal Facebook pages and in the community. The County media form has a way to include email addresses and this may be an easy way to have the Board notified about press releases.

**NEXT MEETING DATE & TIME**

The Library Advisory Board set the next meeting for August 26, 2013, at 7 P.M. in the Sunshine Gallery at the Central Branch Library. The meeting adjourned at 8:04 P.M.