



SECTION 20. FEE RESOLUTIONS

20.1 ACCEPTANCE OF CREDIT AND DEBIT CARDS

A. PURPOSE. To allow payment via credit or debit cards to Seminole County Government and to allow Seminole County Government to recover all associated expenses from those who use this service.

B. FEES. Payments made by credit or debit cards shall be subject to a Convenience Fee as allowed under Section 215.322, Florida Statutes. Convenience Fees are hereby established at a minimum of One Dollar (\$1.00) to a maximum of Five Dollars (\$5.00) per transaction as recommended by the Clerk of the Circuit Court and Comptroller to remain revenue neutral per Section 215.322(3)(b), Florida Statutes. The maximum amount of any transaction that can be paid by credit or debit card shall be One Thousand Four Hundred Ninety-Nine and 99/100 Dollars (\$1,499.99). Said Convenience Fees are intended to ensure that interchange and other associated fees levied by merchant service providers and debit/credit card companies are recovered in full from those who are using the service but which do not exceed those costs. In furtherance of the statutory requirements that Convenience Fees not exceed the actual costs incurred, staff, in cooperation with the Clerk of the Circuit Court and Comptroller's County Finance Division, shall at least annually review and verify the transaction records, as well as the adequacy of the Convenience Fees, and report those findings to the County Manager along with recommended changes to the Convenience Fees that will satisfy the statutory requirements regarding cost recovery. All proposed or recommended changes to Convenience Fees must be submitted to the Seminole County Clerk of Circuit Court and Comptroller and the Board of County Commissioners for formal approval prior to implementation.

C. DONATIONS TO SEMINOLE COUNTY GOVERNMENT. Customers may donate money to Seminole County Government via credit or debit card. Departments accepting donations via credit or debit card will follow all procedures within the established County Manager Policies. Donations via credit or debit card are final and will not be refunded.

D. AUTHORITY. Resolution 2013-R-10 adopted January 8, 2013
Resolution 2015-R-92 adopted May 12, 2015